Palo Verde Community College
One College Drive, Blythe, CA - CS 123/124
(ITV held at 725 West Broadway, Needles, CA)
3:00 p.m.
Academic and Professional Concerns of the faculty are discussed as per AB 1725: 10+1 areas
Academic Senate Officers:
President: Sarah Frid
Vice President: Rosa Linda Martin
Secretary: Vanja Velickovska
Notice is Hereby Given That Pursuant to Executive Order N-29-20 the Palo Verde College Academic Senate will meet via:
Join from PC, Mac, Linux, iOS or Android:
Vanja Velickovska is inviting you to a scheduled Zoom meeting.
Topic: Academic Senate Meeting
Time: Oct 12, 2021 03:00 PM Pacific Time (US and Canada)
Join Zoom Meeting
https://zoom.us/j/96237461212?pwd=UG1HZk1ZN2dPTWZ0M0xOaGwydmNVdz09
Meeting ID: 962 3746 1212
Passcode: iH5gZw

Consistent with Executive Order N-29-20 and Government Code sections 54953.2, 54954.1, 54954.2, and 54957.5, the Palo Verde College Academic Senate will swiftly provide to individuals with disabilities reasonable modification or accommodation including an alternate, accessible version of all meeting materials. To request an accommodation, please contact Nidhi R. Patel at 760-921-5439 or nidhi.patel@paloverde.edu. Request must be received 48 hours prior to the meeting.

Members of the public wishing to comment on an agenda item or other topic within the purview of the Palo Verde College Academic Senate will be given the opportunity via Zoom.

Academic Senate

1. Opening of Meeting

Subject	**1.1 Call to Order**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	1. Opening of Meeting
Access	Public
Type	Procedural

Subject	**1.2 Roll Call**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	1. Opening of Meeting

Access   Public

Type   Procedural

	FIRST NAME	LAST NAME
1	ANJELA	BAVARO-RICCI
2	TIMOTHY	BOLIN
3	MICHAEL	CALABRESE
4	SERGIO	CANO
5	CHRISTOPHER	CARDONA
6	ADRIAN	CASAS
7	RICHARD	CASTILLO
8	DEREK	COPPLE
9	ALBERTO	EDRADAN
10	KEVIN	EOFF
11	JENNIFER	FAUX-CAMPBELL
12	SARAH	FRID
13	MICHAEL	GALE
14	MARIA	GAMEZ
15	LUKAS	GUNDERSON
16	VICTOR	HERNANDEZ
17	CHAMINDA	HETTIGE
18	LAURA	KRAMER
19	DENNESE	LILLEY-EDGERTON
20	ESMERALDA	LOPEZ
21	MARIA	LOPEZ
22	RENE	LOPEZ-ROEDEL
23	CESAR	LOZOYA
24	LORENZO	LUJANO
25	ROSA	MARTIN
26	JORGE	MARTINEZ
27	PETER	MARTINEZ
28	JUAN	MEDINA
29	GRACIELA	MILKE
30	ILONA	MISSAKIAN
31	NIDHI	PATEL
32	SCOTT	PETERSON
33	SARAFINA	REDWINE
34	DANA	RETHWISCH
35	PAUL	SHIBALOVICH
36	DAVID	SILVA
37	JULIETTE	SINGLER
38	GREGORY	SNIDER
39	BRIAN	THIEBAUX
40	JUNE	TURNER
41	VANJA	VELICKOVSKA

Subject   **1.3 Unanimous Consent**

Meeting   Oct 12, 2021 - Academic Senate Meeting

Category   1. Opening of Meeting

Access   Public

Type	Action, Procedural
Recommended Action	Unanimous Consent is a manner of expedited voting where only those who oppose a motion will speak when that has been brought to a vote. If no one opposes, then the voting item is "passed". If a single person opposes, that will trigger a roll call vote.

Subject	**1.4 Adoption of Agenda**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	1. Opening of Meeting
Access	Public
Type	Action
Recommended Action	Adopt this Agenda

Subject	**1.5 Minutes from May 11th meeting**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	1. Opening of Meeting
Access	Public
Type	Action, Minutes
Minutes	View Minutes for May 11, 2021 - Academic Senate Meeting

> File Attachments
> AS Meeting May 11th 2021 Minutes.pdf (267 KB)

Subject	**1.6 Minutes from September 14th meeting**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	1. Opening of Meeting
Access	Public
Type	Action, Minutes
Minutes	View Minutes for Sep 14, 2021 - Academic Senate Meeting

> File Attachments
> AS Meeting Minutes Sept 12, 2021.pdf (245 KB)

2. Public Commentary

Subject	**2.1 Public to Address the Senate on Agenda Items**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	2. Public Commentary

Access	Public
Type	Procedural

The public (non-senators) is welcome to address the Senate about items on the agenda only. Each speaker has a time limit of five minutes. While a speaker has the floor, Senators will refrain from comments, questions, discussion, and call for action.

Pursuant to the Brown Act Government Code Section 54954.2(a): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may briefly respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."

3. Old Business

Subject	**3.1 Correspondence Ed Policy**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	3. Old Business
Access	Public
Type	Action

Based on Survey Feedback for improving Spring 2022, suggested adjustments to the Correspondence Course Materials Policy/Procedures:

1. Move the Course Materials submission deadline to November 5th for Spring (6 work weeks). In order for students to have a *chance* to get packets for the first day, the packets need to be mailed by January 3rd. There are significant delays anticipated on the CDCR side and PVC is closed from 12/20-1/2.

2. Email back and forth frustration: if you need more than 3 emails or 2 revisions, it should result in a zoom meeting with the Associate Dean, Maria Kehl or Dean, Biju Raman.

::Announcement for **SPRING 2022**::

1. No proctoring will be available for Spring 2022.
2. Many things have changed at the CDCR educational units and some of these changes are permanent.

It is important that before PVC goes back to proctored exams at CDCR institutions, that we have a clear understanding of how this functions at each site that we offer classes.

4. New Business

Subject	**4.1 Academic Standards - Recommended Academic Dishonesty Appeals Process**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	4. New Business
Access	Public
Type	Action

At the September 20, 2021, Academic Standards meeting, the committee voted unanimously to bring forth this recommendation.

Currently, PVC policy states that students have a right to appeal when charged with academic dishonesty, however, we currently do not have any defined process on how to do so.

Proposed Process for Appealing Academic Dishonesty:

After receiving notification of violating the Academic Honesty Policy, the student may choose to appeal the decision by:

1. Student submits the Petition Form and attaches evidence demonstrating the authenticity of submitted work that was flagged as academically dishonest.
2. The Dean of Instruction & Student Services and the Instructor of Record will select another faculty member to serve on the appeals committee. They will review the evidence of academic dishonesty, the petition, the student evidence and make a determination as to whether the charge should be upheld or overturned.
3. Students are expected to continue with classwork if they are pursuing an appeal, faculty are expected to keep the work submitted after the accusation of academic dishonesty and grade it should the appeal be successful.
4. The Appeals Committee has 15 working days during the Fall and Spring terms to respond to the petition. Students who appeal during Summer will receive a response during the Fall term.

Subject	**4.2 Academic Standards - Recommended Additional Component to DE Faculty Certification Policy**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	4. New Business
Access	Public
Type	Action

Online Teaching Certificate Equivalency

To maintain best practices and keep high standards in distance education at Palo Verde College, faculty may either complete **@one Certificate in Online Teaching & Design** or apply for Online Teaching Certificate Equivalency by following the process below. Training must have been completed at an accredited institution or other educational organization within the last three years.

Step 1: You must provide evidence that the training program met each the following objectives.

1. Create and organize course and support material.

- Topics related to this objective: Course syllabus, assignments, rubric, discussion board design, welcoming homepage, orientation module/materials, instructional videos.

2. Implement course design that specifies and plans for regular and effective contact, which includes meaningful instructor-to-student and student-to-student communication/interaction.

- Topics related to this objective: Welcome letter, course access instructions, substantive feedback, regular/consistent use of discussion board, peer review, groups.

3. Apply universal design concepts to create accessible content within the campus-sponsored LMS

- Topics related to this objective: Styles tool use, LMS Styles formatting and accessibility checker, video closed captioning.

Equivalency Committee offer alternative courses to meet above objectives.

Step 2: Provide documentation of the program content relevant to the objectives and your completion of the program.

- Copy of certificate (Required)

And, one of the following options showing a minimum of 40 hours:

- Screenshots from the training program of course objectives and content relevant to equivalency objectives listed on the form below

OR
- Copy of course catalog description of the course

Instructor Name:_____ E-Mail:_____

Identify the training program you completed and how it meets **each** objective listed above. You may provide examples beyond those listed above.

Subject	**4.3 Faculty Technology Discussion for Lotto Funds (Bolin & Faux-Campbell)**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	4. New Business
Access	Public
Type	

Discussion on interest to adopt SPSS statistical software and Turnitin or equivalent program for CANVAS for all faculty.

5. Reports - Senate Leadership & Committees

Subject	**5.1 President: Sarah Frid**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	5. Reports - Senate Leadership & Committees
Access	Public
Type	Reports

-Update on Faculty Eval Taskforce
-Mission Statement Taskforce
-ACSS Fall Plenary "Leading Change" Teaching, Learning, and Governance in a Hybrid World -Nov 4-6th, $325 for a virtual ticket
email me if interested. We have enough money in the budget for maybe 3 or 4 faculty to attend.
-Institute Day is October 22nd - will be virtual, will be all day, it is required.

File Attachments
MIssion Statement Gale .pdf (91 KB)

Subject	**5.2 Vice President: Rosa Linda Martin**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	5. Reports - Senate Leadership & Committees
Access	Public
Type	Reports

1. Important deadlines

Subject	**5.3 Secretary: Vanja Velickovska**

Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	5. Reports - Senate Leadership & Committees
Access	Public
Type	Reports

Subject **5.4 Curriculum Co-Chair: June Turner**

Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	5. Reports - Senate Leadership & Committees
Access	Public
Type	Reports

Subject **5.5 Articulation Officer: Jennifer Faux-Campbell**

Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	5. Reports - Senate Leadership & Committees
Access	Public
Type	Reports

Subject **5.6 Academic Standards - R. Martin**

Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	5. Reports - Senate Leadership & Committees
Access	Public
Type	Reports

Subject **5.7 Equivalency - S. Redwine**

Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	5. Reports - Senate Leadership & Committees
Access	Public
Type	Reports

Subject **5.8 Flex - S. Redwine**

Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	5. Reports - Senate Leadership & Committees
Access	Public
Type	Reports

Subject	**5.9 Scholarship - C. Medina**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	5. Reports - Senate Leadership & Committees
Access	Public
Type	Reports

Subject	**5.10 Faculty Handbook Taskforce: Rosa Martin**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	5. Reports - Senate Leadership & Committees
Access	Public
Type	Reports

6. Information Items from Shared Governance Committees

Subject	**6.1 Benefits and Professional Development - V. Hernandez**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	Reports

Chair of this committee: Assoc VP of HR
Has put this committee on an "on call" basis

Subject	**6.2 Budget - B. Thiebaux**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	Reports

File Attachments
21-22 AS Committee Rep Report Form - signed (1).pdf (242 KB)

Subject	**6.3 Equal Employment Opportunity Plan - P. Martinez**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	Reports

Subject	**6.4 Foundation - V. Velickovska**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	Reports

Subject	**6.5 Facilities & Safety - C. Lozoya**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	Reports

Subject	**6.6 Guided Pathways - S. Frid**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	Reports

Subject	**6.7 Program Review - T. Bolin**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	Reports

Subject	**6.8 Student Learning Outcomes - P. Martinez**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	Reports

Subject	**6.9 Student Success and Equity - J. Singler**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	Reports

Subject	**6.10 Technology - C. Hettige/A. Edradan**

Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	6. Information Items from Shared Governance Committees
Access	Public
Type	Reports

7. Open Forum

Subject	**7.1 Open Floor for Discussions**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	7. Open Forum
Access	Public

Type

Any business that the Senate may need to address, review, or act upon in future session

8. Announcements

Subject	**8.1 Open Floor for Announcements**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	8. Announcements
Access	Public

Type

Any activities and events happening at Palo Verde College and in the community.

9. Adjournment of Meeting

Subject	**9.1 Adjournment of Meeting**
Meeting	Oct 12, 2021 - Academic Senate Meeting
Category	9. Adjournment of Meeting
Access	Public

Type